



VOCATIONAL/TECHNICAL SCHOLARSHIP GUIDELINES

1. Eligibility

Eligible students of the Richard H. Carle Jr. Memorial Scholarship Vocational Program are limited to the following group:

Klawock Heenya Corporation shareholders, as defined under the Alaska Native Claims Settlement Act (43 U.S.C. – 1602(c)).

2. Scholarship Amount

- a) An eligible student attending a Vocational or correspondence institute to earn a certificate or degree can receive a scholarship in the amount of \$400.00 per month.
- b) An eligible student attending a GED Program can receive a scholarship in the amount of \$400.00 per passed GED test.

3. Prerequisite for receiving a scholarship

- a) The initial scholarship to a new applicant will be receipt and approval of a completed Richard H. Carle Jr. Memorial Vocational Scholarship application and proof of acceptance to the institution/program.
- b) GED applicants shall be 19 years of age and have exhausted all opportunities to get a High School Diploma.
- c) Subsequent scholarship to continuing applicants will be sent upon:
 - i. (i) Proof of enrollment in course which lead to a predetermined certificate/GED Class; and
 - ii. (ii) Proof from institution indicating the student is continuing enrollment on a month-to-month basis and that they are in good standings (grades). The monthly letter/form must be received by KHC before the monthly check will be sent to the student's financial aid office. This can be mailed, faxed or emailed back to Klawock Heenya Corporation. *You can use the attached sample.*
 - iii. For GED students: proof of that they passed all tests.

4. Payment of Scholarship

Scholarship awards will be sent to the student's attending institutions Financial Aid office for Vocational Students and to the student's home address for GED students.

5. Ineligibility for future scholarships

- a) If a student drops out or does not finish a course, the student shall be ineligible to receive any further scholarship aid, provided, however, that the student may receive a waiver of this policy, if the student can demonstrate a valid reason to KHC pursuant to the procedure set forth in paragraph 6 or the program allows you to stop and resume the program.
- b) Any person who owes Klawock Heenya Corporation money will not be eligible for scholarships.

6. Appeals of Scholarship denial to KHC

The Board will serve as a scholarship hearing committee and will hear appeals from students who are denied a scholarship grant from Klawock Heenya Corporation. When such an appeal from students is pending, the Board shall convene the scholarship hearing after adjournment of the next Board meeting, at which a quorum is present.

To contact us:

Phone: 907-755-2270

Phone: 907-401-8444 (alternate)

Fax 907-755-2966

Email: khcadmin@aptalaska.net

Richard H. Carle, Jr. Memorial Scholarship Application

Note: if you need more space, include information on a separate sheet of paper.
You must complete the entire application.

Name: _____

Date of Birth: _____

Mailing address:

Permanent Contact Number: _____

Email Address: _____

Name, Address & phone number of school attending:

Vocation or Career Goals:

Beginning Date: _____

Ending Date: _____

REQUIRED INFORMATION:

1. Acceptance Letter
2. Class Registration

I understand that this application for a scholarship does not guarantee me that funds will be available for the term of my schooling. My signature below certifies that the foregoing application is true and correct, and I acknowledge and understand the scholarship guidelines and requirements.

Signature

Date

Dear Klawock Heenya Corporation,

_____ is current enrolled in
Students Name

_____ and taking classed for
Institution Name

_____.
Program Name

This student has good attendance and a passing grade for the month of
_____.

If you have any questions contact _____

Signature of Teacher

Date